

## **MINUTES**

REGULAR COMMISSION MEETING  
SOUTH PASADENA, FLORIDA

TUESDAY, APRIL 8, 2025  
COMMISSION CHAMBERS 7:00 P.M.

MAYOR PENNY CALLED THE MEETING TO ORDER AT 7:00 P.M. THE INVOCATION WAS GIVEN BY VICE MAYOR REID. ALL PARTICIPATED IN THE PLEDGE TO THE FLAG.

ROLL CALL: COMMISSIONERS GAIL NEIDINGER, LYNDY THOMPSON, VICE MAYOR THOMAS REID AND MAYOR ARTHUR PENNY. ABSENT: COMMISSIONER MARK MCALEES. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY KRISTEN GRAY, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC SAFETY DIRECTOR DAVID MIXSON, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

### **REPORTS**

Commissioner Neidinger spoke regarding Finance Department activities including FEMA reports, storm expense estimates, insurance reimbursements, and City financial reports.

Vice Mayor Reid reported on Public Works Department activities including the Bay View Park pavilion project, sanitary sewer system and stormwater inspections, landscaping, and repairs to City facilities.

Commissioner Thompson reported on Public Safety activities. She discussed upcoming hurricane preparedness presentations and encouraged the public to attend.

Mayor Penny reported on Community Improvement Department activities in Commissioner McAlees' absence. He spoke regarding software upgrades, site plan reviews, Community Rating System (CRS) meetings, permitting, and hurricane response assistance.

Mayor Penny reported on Administration Department activities including storm assistance programs and FEMA meetings. He reported that the recent Fire Station 20 grand opening event was a success and thanked those who attended. He encouraged the public to attend the upcoming South Pasadena Community Band concert.

### **PEOPLE'S FORUM**

NONE

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TUESDAY, APRIL 8, 2025 - 7:00 P.M.

**AGENDA COMMENT**

NONE

**DISCUSSION ITEMS**

**PUBLIC HEARING**

NONE

**UNFINISHED BUSINESS**

NONE

**CONSENT AGENDA**

1. APPROVAL OF COMMISSION MEETING MINUTES FOR THE MONTH OF MARCH 2025 ON FILE IN CITY CLERK'S OFFICE  

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AGENDA MEETING, MARCH 4, 2025; ADMINISTRATIVE WORKSHOP, MARCH 4, 2025; REGULAR COMMISSION MEETING, MARCH 10, 2025; SPECIAL COMMISSION MEETING, MARCH 25, 2025; AND ADMINISTRATIVE WORKSHOP, MARCH 25, 2025.

MOTION WAS MADE BY VICE MAYOR REID, SECONDED BY COMMISSIONER NEIDINGER, TO PASS THE ENTIRE CONSENT AGENDA.

**UNANIMOUS APPROVAL BY ACCLAMATION**

**NEW BUSINESS**

2. RESOLUTION NO. 2025-05 - A RESOLUTION OF THE CITY OF SOUTH PASADENA, FLORIDA, EXTENDING RESOLUTION NO. 2024-10 AND PROVIDING FOR PARTIAL REFUNDS OF ELIGIBLE NEW CONSTRUCTION BUILDING PERMIT FEES FOR RESIDENTIAL AND COMMERCIAL PROPERTIES IN RESPONSE TO HURRICANE HELENE AND HURRICANE MILTON.

City Attorney Gray read Resolution No. 2025-05 by title and approved it as to form and content.

MOTION WAS MADE BY COMMISSIONER THOMPSON, SECONDED BY COMMISSIONER NEIDINGER, TO PASS RESOLUTION NO. 2025-05.

VOTE:	COMMISSIONER NEIDINGER	AYE
	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE

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MAYOR PENNY

AYE

**UNANIMOUSLY APPROVED**

3. MOTION - TO RATIFY PIGGYBACKING AGREEMENT WITH BUREAU VERITAS NORTH AMERICA, INC. FOR BUILDING INSPECTIONS AND PLANS REVIEW FOR THE PERIOD OF APRIL 7, 2025 THROUGH MARCH 31, 2026.

MOTION WAS MADE BY VICE MAYOR REID, SECONDED BY COMMISSIONER THOMPSON, TO APPROVE THE AGREEMENT WITH BUREAU VERITAS NORTH AMERICA, INC. FOR BUILDING INSPECTIONS AND PLANS REVIEW FOR THE PERIOD OF APRIL 7, 2025 THROUGH MARCH 31, 2026.

VOTE:	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE
	COMMISSIONER NEIDINGER	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

There being no further discussion, the meeting was adjourned at 7:15 p.m.

*Arthur Penny*

Arthur Penny, Mayor

ATTEST:

*Carley Lewis*

Carley Lewis, City Clerk  
04-08.25r

**DIGITALLY SIGNED COPY.  
TO VIEW ORIGINAL SIGNED MINUTES,  
PLEASE CONTACT THE CITY CLERK'S OFFICE.**